

# Forestry Commission South East England Forest District

## Application for placing a Geocache



Step 1: Complete the details below

Name: \_\_\_\_\_ Address 2: \_\_\_\_\_  
Address 1: \_\_\_\_\_ Postcode: \_\_\_\_\_  
Address 3: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Email: \_\_\_\_\_

Cache(s) Location Details. (At present caches will not be approved on leasehold land, SSSI's or SAM sites)

Wood Name	OS Grid Reference	GPS Location	Cache GC

Additional Information

Enter your cache coordinates (OS or Lat/Long) into this link to [Streetmap](#) then copy and paste the URL of the map page into the field below.

Date of Application \_\_\_\_\_

As the registered cacher I agree to abide by the guidelines of The Geocaching Association of Great Britain, geocaching.com and those set out by the Forestry Commission on page 2 of this form.

Signed \_\_\_\_\_ Date: \_\_\_\_\_

Your name and the date typed above, once received by email, will be taken in lieu of your signature.

### Step 2: Applying

All caches must be registered with geocaching.com before they are submitted to us for approval. Geocaching enquiries to the reviewer, Long Man. Email: [TheLongManGeo@gmail.com](mailto:TheLongManGeo@gmail.com)

Please email this completed application form to [tori.wright@forestry.gsi.gov.uk](mailto:tori.wright@forestry.gsi.gov.uk)  
Recreation Administration Officer, Forest Enterprise, Bucks Horn Oak, Farnham, Surrey GU10 4LS  
Tel: 01420 520212 (Monday to Friday) Fax: 01420 22082

There will be no charge for this permission. Applications may take up to 8 weeks to process.

For official use only

Permission Granted  Permission Refused

## **Guidelines for setting up Geocaches on Forestry Commission Land in South East England**

The following guidelines are published in draft form in order to ensure that the activity can progress in harmony with the many other interests and legal constraints involved in the forest.

- Ensure the cache container is clearly marked, stating that the content is harmless and giving the placer's e-mail address or other contact method. Only items that would be deemed safe and acceptable for an unaccompanied child to find should be placed in the cache.
- No cache may be placed in such a way as to risk damage or disturbance to any Site of Special Scientific Interest (SSSI) or Scheduled Ancient Monument (SAM). Protect our heritage.
- No items of food or drink of any kind should be placed in the cache.
- No lighters, matches or flammable objects should be placed in the cache.
- Caches must not be buried, and holes must not be dug in order to place a cache.
- Caches must not be hidden in animal holes or runs.
- Fences & walls should never be damaged when placing or seeking a cache, and should be crossed by a gate or stile.
- Before placing a cache, the Beat Forester / Area Manager must be contacted to ensure that the management of the site does not compromise the cache.
- Maintenance of the cache is the responsibility of the placer.
- When leaving the cache site, after finding or hiding a cache, there must be no visual sign of disturbance.
- All Forestry Commission Byelaws must be obeyed.
- While there is open access through most of the forest on foot, cycle or horse, no vehicle access is permitted off the public highway. Always park sensibly, avoiding blocking forest entrances, and remembering that many forest roads are used by large articulated lorries that require significant space to manouver.
- Forestry Operations can be dangerous, and caches should be temporarily closed on request where operations will create a hazard to cachers. The Beat Forester / Area Manger will advise on the period of closure, and potential alternative cache locations if appropriate. All warning signs must be obeyed.